

NOTICE TO OFFERORS

Sealed proposals will be received by the office of Lake Metroparks, 11211 Spear Road, Concord Twp., Ohio 44077, no later than 2:00 p.m. local time, on Friday, **April 18, 2008**, and thereafter will be publicly recorded for the following:

Janitorial/Office Cleaning
RFP #28-007

- NOTE: A MANDATORY PREPROPOSAL MEETING WILL BE HELD ON TUESDAY APRIL 1, 2008 STARTING AT 8:00AM AT LAKEFRONT LODGE LOCATED AT 30525 LAKESHORE BLVD., WILLOWICK, OHIO 44095. SEE BID PACKAGE FOR FURTHER DETAILS.

All bidding documents, specifications, plans, etc., can be viewed or printed free of charge by all registered Lake Metroparks vendors. To register as a Lake Metroparks vendor, access bid documents, or access legal notice go to www.lakemetroparks.com, go to "About Us", click on "Contract Opportunities/Purchasing", and "click here to register". If you are already registered "click here to access bid documents". You can also register by calling 1-800-711-1712. If you have any problems accessing the information, please contact the Purchasing Department at 440-352-2343.

Only the names of those submitting Offers will be publicly read aloud at the Submittal Deadline. Proposals will not be opened publicly. ***No other information will be released until after the award.***

In the performance of all contracts, contractors will comply with all applicable federal and state laws and regulations pertaining to Equal Employment Opportunities.

Lake Metroparks is a governmental agency exempt from all local, state, and federal taxes.

Proposals must be in sealed envelopes and clearly marked with the appropriate proposal number.

No bid may be withdrawn for at least sixty-(60) days after the scheduled closing time for receipt of bids.

Lake Metroparks reserves the right to reject any and all bids and parts of any and all bids and waive any informalities.

BY THE ORDER OF THE BOARD OF PARK COMMISSIONERS OF LAKE METROPARKS

DAVID A. NOBLE
EXECUTIVE DIRECTOR

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