

MINUTES OF THE LAKE METROPARKS REGULAR MEETING
(The following is a summary of Board Meeting Minutes. Transcripts available upon request.)

PLACE: CONCORD WOODS

DATE: May 15, 2024

I. Roll Call and Pledge

Meeting was called to order at 5:00 p.m. with Board members Frank Polivka, President, Gretchen Skok DiSanto and John Redmond, Vice Presidents. Staff included: Paul Palagyi, Executive Director; Vince Urbanski, Deputy Director; Mark Ziccarelli, Legal Counsel; Chris Brassell; Tom Adair; Tom Koritansky; Jim Sivak; Lindsay Pschirer; Sharon Metzung; Tim Lane; Jean Sullivan; Liz Mather; Seth Begeman; Shayna Swerdlow; Lee Homyock; Karen Reis; Nick Gustin; John Venen; and Tammy Chiappone.

Mr. Polivka led those in attendance in the Pledge of Allegiance.

II. Approval of the Agenda

Motion by Mr. Redmond to approve the Board Meeting Agenda. Seconded by Mrs. Skok DiSanto. Motion passed unanimously.

III. Minutes

A. Regular Meeting April 17, 2024

Motion by Mrs. Skok DiSanto to approve the Minutes of the Regular Meeting, April 17, 2024. Seconded by Mr. Redmond. Motion passed unanimously.

IV. Meeting Open to the Public

V. Old Business

VI. Finance Report

A. April 2024

Mr. Brassell read the Finance Report for April 2024.

2024-024

Motion by Mr. Redmond to approve the Finance Report for April 2024. Seconded by Mrs. Skok DiSanto. Motion passed unanimously.

VII. New Business

A. Other

1. Bid #2024-026, Portable Restroom Rental Service

Mr. Palagyi explained Bid #2024-026, Portable Restroom Rental Service. Mr. Palagyi said this bid will allow us to secure a two-year contract to provide portable restroom services in various parks. He said the lowest and best of four bids was received from ASAP Sanitary Services (Niles, Ohio) in the amount of \$38,772 annually.

Motion by Mrs. Skok DiSanto to approve Bid #2024-026, Portable Restroom Rental Service in the amount of \$38,772 annually, \$77,544 for both years, with an optional third year provided agreement is reached for extension in 2026 to ASAP Sanitary Services. Seconded by Mr. Redmond. Motion passed unanimously.

**Lake Metroparks
 BID 2024-026 Portable Restroom Services**

Bid Item:	Aris Company Aurora, Ohio	ASAP Sanitary Niles, Ohio	Reliable Onsite Services Akron, Ohio	Johnny On The Spot LLC, DBA United Site Services Westborough, Massachusetts
Total Yearly Cost All Units	\$37,391.25	\$30,862	\$34,740 + \$770 Delivery	\$42,150
Total Cost All Units for Halloween Event	\$885	\$2,115	\$1,150	\$1,060
Total Cost All Units for Christmas Event	\$360	\$570	\$525	\$410
Total Cost All Weekend Units	\$4,410	\$5,225	\$3,460	\$5,870
Cost/ Cleaning:				
Cleaning & Pumping Standard Unit	\$20.00	\$35	\$20.00	\$30
Cleaning & Pumping Handicap Unit	\$20.00	\$35	\$40.00	\$30
Pumping Gray Water Disposal Tank	\$95.00	\$120	\$85.00	\$30
Attendant Cost/ Hr.	\$95.00	No Bid	\$70.00	\$100

Lake Metroparks Analysis				
Total of Yearly Cost All Units + Halloween Event+ Christmas Event + Weekend Units	Aris Company	ASAP Sanitary	Reliable Onsite Services	Johnny On The Spot LLC, DBA United Site Services
	\$43,046	\$38,772	\$40,645	\$49,490

2024-026

2. Bid #2024- 032, Lakefront Trail Phase II Revetment

Mr. Palagyi explained Bid #2024-032, Lakefront Trail Phase II Revetment. Mr. Palagyi said we recently went out to bid for construction of the revetment wall to extend the lakefront trail 800 ft to the west. He said the lowest and best bid was from Shoreline Contractors (Amherst, Ohio) for \$1,033,267 including contingencies.

Motion by Mr. Redmond to approve Bid #2024-032, Lakefront Trail Phase II Revetment in the amount \$939,333.40 plus \$93,934.00 allowance for unforeseen conditions for a total amount of \$1,033,267.40 to Shoreline Contractors. Seconded by Mrs. Skok DiSanto. Motion passed unanimously.



**Lakefront Trail Phase II Revetment
2024-032**

**Bid Opening: May 8, 2024
10:00 a.m.**

	Great Lakes Crushing, Ltd.	Huffman Equipment Rental, Inc.	Mark Haynes Construction, Inc.	Shoreline Contractors, Inc.
	Willowick, OH	Eastlake, OH	Norwalk, OH	Amherst, OH
Addendums Acknowledged	X	X	X	X
Bid Bond/Check	X	X	X	X
Total Project Cost	\$1,862,451.00	\$1,188,461.70	\$1,445,107.00	\$939,333.40

VIII. Executive Director's Report

Mr. Palagyi said that Lindsay Pschirer and Seth Begeman and their teams did a great job recruiting lifeguards. We will be able to guard the beach five days per week, Thursday through Monday.

Mr. Palagyi said that we have 11 campsites across the county that are very unique and popular. Reservations opened on May 6 and sites have been filling up very fast, especially the two at Lake Erie Bluffs, both of which are already 75 percent booked for the year.

Mr. Palagyi said we are on the cover of the OPRA magazine with a nice story about Nature Play.

Mr. Palagyi said that Horsefest is this weekend at Farmpark.

IX. Executive Session

Mr. Palagyi said there is not a need for an Executive Session.

X. Adjournment

Motion by Mrs. Skok DiSanto to adjourn the regular meeting at 5:05 p.m. Seconded by Mr. Redmond. Motion passed unanimously.

Respectfully Submitted,



Paul Palagyi
Executive Director



Frank J. Polivka
President