

2025-050

MINUTES OF THE LAKE METROPARKS REGULAR MEETING
(The following is a summary of Board Meeting Minutes. Transcripts available upon request.)

PLACE: CONCORD WOODS

DATE: September 10, 2025

I. Roll Call and Pledge

Meeting was called to order at 5:00 p.m. with Board members Gretchen Skok DiSanto, President, Frank Polivka and John Redmond, Vice Presidents. Staff included: Paul Palagyi, Executive Director; Vince Urbanski, Deputy Director; Mark Ziccarelli, Legal Counsel; Tom Adair; Chris Brassell; Tom Koritansky; Lindsay Pschirer; Seth Begeman; Sharon Metzung; Lee Homyock; Jean Sullivan; Karen Reis; Joel Fanti; Nick Gustin; and Tammy Chiappone.

Mrs. Skok DiSanto led those in attendance in the Pledge of Allegiance.

II. Approval of the Agenda

Motion by Mr. Redmond to approve the Board Meeting Agenda. Seconded by Mr. Polivka. Motion passed unanimously.

III. Minutes

A. Regular Meeting August 13, 2025

Motion by Mr. Polivka to approve the Minutes of the Regular Meeting, August 13, 2025. Seconded by Mr. Redmond. Motion passed unanimously.

IV. Meeting Open to the Public

Judge Bartolotta
Bryson Durst, The News-Herald
Jane Polivka

V. Old Business

None

VI. Finance Report

A. August 2025

Mr. Brassell read the Finance Report for August 2025.

Motion by Mr. Redmond to approve the Finance Report for August 2025. Seconded by Mr. Polivka. Motion passed unanimously.

VII. New Business

A. Other

1. Resolution 2025-026, Accepting the 2026 Tax Rates

Mr. Brassell explained Resolution 2025-026, Accepting the 2026 Tax Rates. Mr. Brassell said this does not include the 1.9 mil levy. If the levy passes, the auditor will update the information at that time.

Motion by Mr. Polivka to approve Resolution 2025-026, Accepting the 2026 Tax Rates. Seconded by Mr. Redmond. Motion passed unanimously.

2. Resolution 2025-027, Property Tax Advance

Mr. Brassell explained Resolution 2025-027, Property Tax Advance.

Motion by Mr. Redmond to approve Resolution 2025-027, Property Tax Advance. Seconded by Mr. Polivka. Motion passed unanimously.

3. Resolution 2025-028, The Nature Conservancy Wetland Mitigation Project, Lake Erie Bluffs

Mr. Palagyi explained Resolution 2025-028, The Nature Conservancy Wetland Mitigation, Lake Erie Bluffs. Mr. Palagyi said this is for 5.3 acres south of Clark Road. Mr. Palagyi said it will take years to complete.

Motion by Mr. Polivka to approve Resolution 2025-028, The Nature Conservancy Wetland Mitigation Project, Lake Erie Bluffs. Seconded by Mr. Redmond. Motion passed unanimously.

4. Resolution 2025-029, Central Dispatch and Communications Services Agreement

Mr. Palagyi explained Resolution 2025-029, Central Dispatch and Communications Services Agreement.

Motion by Mr. Redmond to approve Resolution 2025-029, Central Dispatch and Communications Services Agreement. Seconded by Mr. Polivka. Motion passed unanimously.

VIII. Executive Director's Report

Mr. Palagyi said that 2,300 people attended Bug Day last weekend. He said Senior Day is tomorrow, Village Peddler is this weekend and Halloween Drive-thru prep has begun.

Mr. Urbanski gave the following construction update:

“We’ve got a lot of construction going on. Lakefront trail: they are putting in the timber rail that goes between the trail and the lake. They’re going to start putting down the top rail, the last rail tomorrow. So once that’s done, they’ll have some chain link fence to put in that kind of separates the trail from the Kurtz Brothers site/former diamond Shamrock property. So, in the next couple weeks we should get down to just look at the punch list and wrap that one up. Phase three is being engineered right now. So, we had our first submittal meeting beginning of August. Everything went pretty good. We’re working with the landowner and they’re pretty excited on that as well.”

Hemlock Ridge Park: They have the shelter up and shingles on. Electric will be added. The vault restroom is set and needs roof. We are waiting for CEI to come in and hook up power from the road to the back of the park area—that should happen in the next couple weeks. We’re hoping to start on the pedestrian bridge in the next few days and then it comes down to landscaping throughout the site. So we’re getting pretty close to that. And then there’s a construction drive/maintenance drive that is being constructed. So, then that’ll be the future phase of the trail building. But they’re getting pretty close. They’re about to start working their way out from the back of the property. We’re going to cross three separate streams. That’s going to be pretty nice.”

Arcola Creek Park: “The shelter is up and shingled and they started on the restroom—that’s a flush restroom out there. All the utilities are run out to the road, so that’s a good thing. They started on the swings, which will be the same model as what we have at Painesville Township Park. The parking lot will be last, so we are probably a little bit farther away on that one—hopefully before the snow starts.”

Lake Erie Bluffs: “We’re working on the boardwalk extension out there that will eventually tie into the west entrance—they’re making really good progress on that—probably looking at a couple of weeks away.”

Erie Shores Golf Course: “We are doing some cart path paving that was awarded at the last board meeting. They got out there pretty quick.”

Pine Ridge Country Club: “Last meeting we awarded the outdoor space wedding venue contract that will start later this month. The same contractor is doing that, so once they get out of Hemlock, they will start. Phase one of the restroom improvements at Pine Ridge on the lower level is nearing completion, probably a week or so. And phase two of the restrooms will start early 2026. Then the big window in the ballroom that we're going to repair, probably looking at the end of this month.”

IX. Executive Session

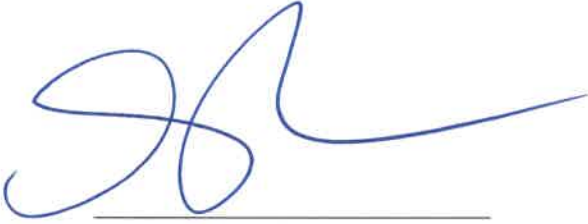
Mr. Palagyi said there is not a need for an Executive Session.

X. Adjournment

Motion by Mr. Polivka to adjourn the regular meeting at 5:13 p.m. Seconded by Mr. Redmond. Motion passed unanimously.

Respectfully Submitted,


Paul Palagyi
Executive Director


Gretchen Skok DiSanto
President