2025-054

MINUTES OF THE LAKE METROPARKS REGULAR MEETING
(The following is a summary of Board Meeting Minutes. Transcripts available upon request.)

PLACE: CONCORD WOODS

DATE: October 15, 2025

I. Roll Call and Pledge

Meeting was called to order at 5:00 p.m. with Board members Gretchen Skok DiSanto, President, Frank Polivka and John Redmond, Vice Presidents. Staff included: Paul Palagyi, Executive Director; Vince Urbanski, Deputy Director; Mark Ziccarelli, Legal Counsel; Tom Adair; Chris Brassell; Tom Koritansky; Lindsay Pschirer; Seth Begeman; Sharon Metzung; Lee Homyock; Jen Irwin; Jean Sullivan; Liz Mather; Karen Reis; Jim Sivak; Nick Gustin; and Tammy Chiappone.

Mrs. Skok DiSanto led those in attendance in the Pledge of Allegiance.

II. Approval of the Agenda

Motion by Mr. Polivka to approve the Board Meeting Agenda. Seconded by Mr. Redmond. Motion passed unanimously.

III. Minutes

A. Regular Meeting September 10, 2025

Motion by Mr. Redmond to approve the Minutes of the Regular Meeting, September 10, 2025. Seconded by Mr. Polivka. Motion passed unanimously.

IV. Meeting Open to the Public
Richard Studenic – Wichert Insurance
Bryson Durst – The News-Herald

V. Old Business
None

VI. Finance Report

A. September 2025

Mr. Brassell read the Finance Report for September 2025.

Motion by Mr. Polivka to approve the Finance Report for September 2025. Seconded by Mr. Redmond. Motion passed unanimously.

VII. New Business

A. Other

1. Resolution 2025-030, Liability Insurance Renewal

   Mr. Palagyi explained Resolution 2025-030, Liability Insurance Renewal.

   Motion by Mr. Redmond to approve Resolution 2025-030, Liability Insurance Renewal to Tokio Marine through November 2026 in the amount of $233,403. Mr. Palagyi said this is about a nine percent increase which is consistent with industry standards. Seconded by Mr. Polivka. Motion passed unanimously.

2. Resolution 2025-031, State Capital Grant Request 2025-2026

   Mr. Palagyi explained Resolution 2025-031, State Capital Grant Request 2025-2026. Mr. Palagyi said this resolution will allow him to apply for State Capital Grant requests for 2025-2026 targeting amenities such as shelters, restrooms, bridges and trails with an estimated request of $500,000.

   Motion by Mr. Polivka to approve Resolution 2025-031, State Capital Grant Request 2025-2026. Seconded by Mr. Redmond. Motion passed unanimously.

3. Resolution 2025-032, Adoption of Cyber Security Framework

   Mr. Palagyi explained Resolution 2025-032, Adoption of Cyber Security Framework. Mr. Palagyi explained that it is a requirement under state law to adopt a cybersecurity program via board resolution. Mr. Palagyi commended Liz Mather and the IT team for their proactive efforts.

   Motion by Mr. Redmond to approve Resolution 2025-032, Adoption of Cyber Security Framework. Seconded by Mr. Polivka. Motion passed unanimously.

4. Resolution 2025-033, State of Ohio, TechCred Grant Application

   Mr. Palagyi explained Resolution 2025-033, State of Ohio, TechCred Grant Application. Mr. Palagyi described the TechCred program as a grant opportunity to train staff in technology-based systems.

Motion by Mr. Polivka to approve Resolution 2025-033, State of Ohio, TechCred Grant Application. Seconded by Mr. Redmond. Motion passed by majority. Mrs. Skok DiSanto abstained from the vote due to her employment with Lakeland Community College, which provides training under the program.

VIII. Executive Director's Report

Mr. Palagyi reported on the following:

Halloween Drive-thru had a successful first weekend with favorable weather.

Hemlock Ridge Park is nearing completion; final bridge assembly is pending.

Lakefront trail Phase 2 is expected to be completed in three to four weeks.

Arcola Creek Park shelter and swings are completed; restroom is nearing completion; parking lot to follow.

Mr. Urbanski added that punch list items remain for the lakefront trail, including seeding and drainage.

Mr. Redmond commented positively on the Halloween Drive-thru, with one attendee noting it was "spectacular."

IX. Executive Session

Mr. Palagyi said there is not a need for an Executive Session.

X. Adjournment

Motion by Mr. Polivka to adjourn the regular meeting at 5:13 p.m. Seconded by Mr. Redmond. Motion passed unanimously.

Respectfully Submitted,

Paul Palagyi
Executive Director

Gretchen Skok DiSanto
President